

To the doctoral candidates
at University of Freiburg

20.02.2025

Call for Applications: DocLounge Workstations

Dear PhD students,

The Doctoral Candidate Representation (Gemeinsamer Arbeitsausschuss der Doktorand:innenkonvente; GAA) of the University of Freiburg offers workstations for PhD-students in Erbprinzenstr. 12, first floor, **starting 20.02.2025**. The **deadline** for the application is **28.03.2025**. The workstation will be given to PhD-students, to whom no workstation is provided at the university, and which have unsuitable working conditions or no possibility to work at home.

Application requirements:

PhD students at the University of Freiburg may apply if the following criteria are met:

- No workstation is provided by the department chair/supervisor
- The PhD-student may not be employed at the University of Freiburg (e.g. research associate) at the same time

Selection criteria:

1. PhD-Student status (scholarship etc.)
2. Individual situation based on the following:
 - Family circumstances
 - State of the dissertation
 - Reason why PhD student cannot work from home
3. Future involvement in the DocLounge: What future position could you imagine? (Speaker, IT-, Infrastructure-, Kitchen-, Financial-Supervisor)

Documents to be submitted:

- Acceptance or matriculation certificate as PhD student
- Confirmation of the supervisor/the professor that no workstation can be provided by the chair of the faculty (Please complete the enclosed attachment!).
- Confirmation of the supervisor/the PhD-student, that the applicant is not employed at the university (Please complete the enclosed attachment).
- Form, in which you describe your family situation, the state of your dissertation and your current workstation. Give a justification for why a desk is needed and why it is not possible for you to work from home. Describe which position you could imagine to take in DocLounge.

**Albert-Ludwigs-
Universität Freiburg**

**Gemeinsamer Arbeitsausschuss der
Doktorand:innenkonvente
GAA**

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Chairman GAA

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[www.gemeinsamer-ausschuss-der-
doktorandenkonvente.uni-freiburg.de/](http://www.gemeinsamer-ausschuss-der-doktorandenkonvente.uni-freiburg.de/)

Gemeinsamer Arbeitsausschuss der
Doktorand:innenkonvente
Erbprinzenstraße 12
79098 Freiburg

Appropriation period:

The workstations for PhD-students will be granted from 14.04.2025 until completion of the dissertation, for a maximum of 3 years.

Submission:

Please direct your application as PDF file, best in one document, as an e-mail attachment to **gaa-vorstand@mail.uni-freiburg.de**

Kindest regards,



Tobias Butelmann | Chairman GAA

